

# **Gandhinagar Institute of Technology**

## **Government sponsored Communications Skill Development Program in GIT**

### **Communicating effectively is the most important of all life skills:**

Developing your communication skills can help all aspects of your life, from your professional life to social gatherings and everything in between. The ability to communicate information accurately, clearly and as intended, is a vital skill in a professional environment and something that should not be overlooked.

### **Utilizing your time effectively with the use of technology provides you the edge:**

Google Apps for Education is a unique platform which allows you to effectively Collaborate & Communicate with a free suite of tools that promotes teamwork. The program is designed to help you understand and improve your communication skills and use of technology (Google Apps). Our training program will provide effective solutions on **Oral Communication, Written Communication, Organizational Behavior, Effective Listening & Reading Skills, Google Apps, Google Docs.**

GTU is pleased to announce the roll out of the Skills Development program. This program is brought through GTT in association with NSDC and NASSCOM. This endeavor will be a step ahead towards achieving the objective of holistic skill development to students NASSCOM the premier Trade Body and Chamber of Commerce for the IT-ITeS industry has launched this initiative to scale quality, capacity and increase the groundswell of talent for this industry. The key objective of NASSCOM is to have a ready deployable talent pool (certified Job Ready) with the least amount of intervention from industry. The focus of this program is on Entry Level Talent through training intervention in colleges.

**This program will be delivered by corporate trainers in face to face mode of delivery.** Total duration of the program is 60 hours spread over one month. This training program will be on campus to corporate which will help students in improving their communication skills.

### **Following are the requirements of the programme.**

1. **Batch Size:** The batch size would need to be a min/ max of 25-35.
2. Each student would be made available for the Training Program for 2.5 hours per day for one month
3. **Pre-assessment & Selection:** GTT would carry out pre-assessment of the students who have applied for the course and shortlist the select candidates to undergo training. The final decision on selection of candidates eligible to undergo training is with GTT.
4. **Training schedule:** Training programme will be conducted over 30 days excluding Sundays.
5. **Training Fees:** This training program is free of cost.
6. **Assessment fees:** Students have to bear an assessment fee of Rs 500 + VAT 12.5% = Rs 562.50 per student, in a Demand Draft DD

### **Completion Certificate**

At the end of the training program and on successfully clearing the evaluation students will be provided with a certificate from GTT & NASSCOM.

**Students who are interested kindly register their names, to Prof. Nirupama Patel and Dharmanshu Vaidya on or before 25<sup>th</sup> July 2014.**